



FV-BS-11109

intern

Self declaration of Contractors

Revision: 01
 Gültig ab: 01.09.2021
 erstellt: Schulkorf
 genehmigt: Liefänder

Supplier number: (if available)		Name of Supplier: (please fill in)			
No	Topic	Question	yes	no	Remarks or Values
01	Economic sector	Does your company belong to the economic sector construction industry?			
02	Working hours legislation	It is ensured that your employees are only deployed within the framework of our contractual relationship within the scope permitted by German working hours legislation?			
03	Minimum wage act	Does your company comply with the contractual or statutory provisions of the German Minimum Wage Act (MiLoG)?			
04	Posting of workers act	Are the mandatory working conditions according to the German posting of workers Act (AEntG) and the provisions of the German Minimum Wage Act (MiLoG) observed?			
05	Residence/work permit titles	Are the required residence/work permit titles and/or A1 certificates available for all foreign employees?			
06	Temporary workers	Is it ensured that the statutory provisions for temporary workers are complied with if they are used to carry out an order?			
07	Report of employees for order execution	Note: This question has to be answered only, if your company can be assigned to construction industry: Is it ensured that your employees, temporary workers and/or employees of the subcontractors commissioned by you, who are to be used in general or specifically for the execution of an order, are reported to the tkr coordinator (nominated in the order) before starting to work?			
08	Report of subcontractors for order execution	Note: This question has to be answered only, if your company can be assigned to construction industry: Is it ensured that your subcontractors (with complete company name and address), who might be used in general or for the execution of a specific order, will be reported to the tkr coordinator and the buyer, named in the order? This must be done early enough so that if a subcontractor is potentially rejected by us, the commissioned work can still be carried out on time. Sub-suppliers named once by you do not have to be reported repeatedly.			
09	Responsibility for subcontractors	If subcontractors are used, it is ensured that these be obliged by your company to comply with the necessary legal regulations (in particular the German Employee Posting Act (AEntG), the German Temporary Employment Act (AÜG), the German Act to Combat Undeclared Work (SchwarzArbG), the Minimum Wage Act (MiLoG) and the provisions of the Social Code (SGB), the craft law and of the trade regulations) and do you check this regularly?			
10	Authority to issue instructions on site	Is it ensured that a responsible person of your company, who is authorized to issue instructions and who speaks German or English, is available on site at all times for your employees as well as for your subcontractors on site or can be reached by phone at any time during the execution of the order?			

© thyssenkrupp AG 2021. All rights reserved, also regarding any disposal, exploitation, reproduction, editing, distribution, as well as in the event of applications for industrial property rights. The reproduction, transmission or use of this document or its contents is not permitted without express written authority. Offenders will be liable for damages.



FV-BS-11109

intern

Self declaration of Contractors

Revision: 01
 Gültig ab: 01.09.2021
 erstellt: Schulkorf
 genehmigt: Liefänder

No	Topic	Question	yes	no	Remarks or Values
11	Trade and craft law requirements	It is ensured that the necessary German trade and craft laws are fulfilled by the subcontractors or single companies for the services to be transferred?			
12	Fulfillment of Trade and craft law requirements	If you answered yes to question 11: Do you have these at your company?			
13	Trade and craft law Requirement by subcontractors	Is it ensured that the necessary commercial and trade law requirements are also fulfilled by subcontractors and/or sole proprietorships that may be used?			
14	List of prequalified companies	Is your company registered in the list of prequalified companies (PQ-VOB / AVPQ / EEE)?			
15	Extract from commercial register	If question 14 was answered with no: Please upload an extract from the commercial register (not older than 3 months) as a document on the supplier portal. If there is no obligation to register, a related declaration can also be uploaded instead. (please enter yes as confirmation of the successful upload)			
16	Certificate of good standing from social security fund	If question 14 was answered with no: Please upload the certificate of good standing (Unbedenklichkeitsbescheinigung) from the responsible social security fund in the case of compulsory insurance in the construction industry (not older than 3 months) as a document on the supplier portal. If there is no compulsory insurance, a related declaration can be uploaded instead. (please enter yes as confirmation of the successful upload)			
17	Certificate of good standing from health insurance company	If question 14 was answered with no: Please upload the Certificate of good standing (Unbedenklichkeitsbescheinigung) from the health insurance company where most members are insured (not older than 3 months) as a document on the supplier portal. (please enter yes as confirmation of the successful upload)			
18	Qualified Certificate of good standing from responsible professional association	If question 14 was answered with no: Please upload the Qualified Certificate of good standing (Unbedenklichkeitsbescheinigung) from the responsible professional association (not older than 3 months) as a document on the supplier portal. (please enter yes as confirmation of the successful upload)			
19	Taxes and social security contributions	Do you pay the legally required taxes and social security contributions for your employees?			
20	Certificate in tax matters	Do you have a certificate in tax matters?			
21	Compulsory membership social insurance fund, etc.	Does your company have a compulsory membership in a social insurance fund (SOKA), holiday and wage compensation fund (ULAK), supplementary pension fund (ZVK)?			
22	Existing membership social insurance fund, etc.	If you answered yes to question 21: Is your company a member of these funds?			

We declare, that all questions above are answered truthfully and to the best of our knowledge by an authorized person of our company. In addition, we will inform you unsolicited of any significant changes that may arise later to the information we have provided. Those information will be addressed to the hands of your contact person in purchasing department, except question 07: tkre coordinator).

Hiermit bestätigen wir, dass die Beantwortung der o.g. Fragen wahrheitsgemäß und nach bestem Wissen erfolgte und die Beantwortung durch eine autorisierte Person unseres Unternehmens vorgenommen wurde. Darüber hinaus werden wir alle wesentlichen Änderungen unaufgefordert mitteilen, die sich später zu den von uns gemachten Angaben ergeben. Diese sind an Ihren Ansprechpartner in der Beschaffung zu richten (Ausnahme: Angaben zu 07, hier tkre Koordinator).

date , name, function, signature