

Time slot management for deliveries and collections by suppliers and freight forwarders

The time slot management at the Dortmund site

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thyssenkrupp

1. When and why do we use a time slot management system?

Dear Sir or Madam,

in order to increase transparency and accelerate the cooperation, the time slot management module from the TRANSPOREON-platform applies at the **Dortmund** site for both, deliveries and collections. This allows for more efficient communication between you and us.

The time slot management applies for all deliveries and collections via road. **Deliveries and collections via courier, express and parcel services are excluded from this.**

The mandatory use of time slot management allows you to book suitable time slots for the collection or delivery of goods.

Time slot management offers the following advantages:

- planning certainty increases for you and for us
- the employees of the respective loading and unloading points (gates) are aware of the upcoming loading and unloading, thus reducing the processing times at the individual gates
- there are no “peak times”
- less coordination required on site, as no truck drives into our factory unannounced



2. How to register and log in

- If you do not have a TRANSPOREON account yet, please register using the following link:
<https://registrationcenter.transporeon.com/?token=lvUBYUyu4EK45z8BpqkSGBVbZ86mfCIMQYbPPNNo36Mdkvh3dqu5d3eEmJZsyGlo&lang=de>
- After concluding the platform user agreement, you will be contacted by the TRANSPOREON Customer Services Team and supported during the next steps up to activation on the platform. As part of this process, you will also receive an introduction to the system as well as an access link and your personal login details. If you have any questions, we will be happy to help you. You will find contact details on the following page.
- If you already have an existing TRANSPOREON or Mercareon account, please click on the following link to log in:
<https://register.transporeon.com/update/?token=5dRz8NjJDuc6Nq2a1hxdCX3jb40YZUZRIOTIb6Tx6Cet0Zodi7WLxTBa4GEVUIfE>

If your TRANSPOREON platform user agreement is not up to date, you will be asked to read and accept the new agreement. By this means you confirm your activation for our system.

→ Please transmit your TRANSPOREON customer number – if necessary via your client. We will then activate your company in our time slot management.



3. Contact persons

Please direct queries to:

Outgoing goods – versanddo.rotheerde@thyssenkrupp-rotheerde.com

phone: +49 231 186-2352

available: 7.30 a.m. – 2.00 p.m.

Incoming goods – wareneingangdo.rotheerde@thyssenkrupp-rotheerde.com

phone: +49 231 186-2353

available: 7.30 a.m. – 2.00 p.m.

In urgent cases, please direct your queries to Head of Transport Logistics, Mr Jünemann,

phone: +49 231 186-2452,

email: matthias.juenemann@thyssenkrupp-rotheerde.com.

Or contact TRANSPOREON directly

phone: +49 831 206965550

<https://support.transporeon.com/servicedesk/customer/portals>

mail to: support@transporeon.com



4. Booking a time slot as supplier or as a forwarder

1. Open the time slot booking in your account for the Dortmund plant „Werk Dortmund“
2. Choose your loading/unloading point or gate
3. Select a free time slot
4. The following data is required for a booking:
 - name of the supplier / forwarder
 - licence plate number
 - driver's name
 - driver's mobile phone number
 - reference number
 - loading station
5. Book the time slot



5. Further information

- In any case, you can postpone or rebook the time slot free of charge until you reach it.
- You can drive onto the factory premises 30 minutes before and 30 minutes after the time slot.
- Please to the porter upon arrival at the factory gate.
- Please strictly adhere to the factory code of conduct described in FV-VS-10403, which you will find in the download area.

